

Procedures for Independent Study N490

Research and practical experience in various areas of new media as selected by the student prior to registration, outlined in consultation with the instructor/mentor and approved by the program advisor. Independent study **shall not exceed nine credit hours** during the student's undergraduate academic career. In any given semester, no more than six credit hours are permitted.

Requirements:

1. Student in good academic standing selects a faculty member to be a mentor for the project.
2. Student consults with Mentor regarding project.
3. Student writes a proposal as outlined below:

Format of paper

- a. Title page
- b. Your name
- c. Course title and section, semester information
- d. Body*
- e. Each page is to be single spaced with 1" margins
- f. Normal text 12 pt font size
- g. Readable font

*Include in the body of your Independent Study the following information:

- Description of the project
- State the goals and purpose (what you want to accomplish)
- State the expected outcomes (what will be the end result)
- Describe what resources you will need to accomplish the project, such as books, computer applications, departmental resources, non-departmental facilities and resources, etc.
- Who is the target audience of your project? (Be specific)
- State expected timeline of your project. Set benchmark times that can be checked by instructor.

Submission of Independent study must follow this procedure:

1. Proposal must have signature of Mentor supporting the project
2. Mentor will then determine how the project will be evaluated and how the work will be proportioned to enable grading.
3. The Independent Study Form must be submitted to Academic Advisor.
4. The Academic Advisor will inform the student that authorization has taken place and that the student may proceed to register for the course.

Student's Signature: _____ Date: _____

Printed Signature: _____

Mentor to complete this section:

Credit Hours Authorized (1 – 6): _____ Semester/ Year _____

Mentor's Signature: _____ Date: _____

Printed Signature: _____