

**School of Informatics**  
**Undergraduate Access Request Form**  
**for IT 270 Computer Classroom**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

Special request for IT 358 (green screen lab):

Special request for IT 360 (audio editing lab):

Special request for IT 470 (high definition video editing room):

Special request for after- hours building access:

*\*Class and Reason for access:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*\*Signature of Faculty Sponsor:* \_\_\_\_\_

*\*required for undergraduate students*

I have read and agree to all IUPUI and School of Informatics Computer Usage Policies.  
See URLs:

<http://informationpolicy.iu.edu/policies/campus.shtml>

and

<http://informatics.iupui.edu/technology/policies/labs.html>

*Signature of Student:* \_\_\_\_\_

Submit the completed form to Matt Spangle in IT 266 or Equipment Checkout in IT 259.