

## CHECKLIST FOR ACCEPTED STUDENTS

The intention of this grant program is to increase the HIT workforce by bringing new people into the field. The ONC has recently specified several criteria that students must fulfill in order to receive the tuition subsidy. In view of this, we would like to confirm your eligibility for the tuition subsidy. (Please note that we welcome applicants and trainees who are not eligible for the tuition subsidy.)

- I am a US citizen or permanent resident
- I have a bachelor's degree or higher degree in (a) a clinical health profession, or (b) science, technology, engineering, or mathematics
- I have not enrolled in another recent health IT training program (since 12/17/09)
- I have not received any prior ONC-funded Health IT training
- I am not currently or previously a member of the health IT workforce
- I do not have a degree in health IT
- I intend to pursue a career in health IT
- I intend to complete the certificate training program in 12 months or the master's program in 24 months
- I attest that I am eligible for ONC funding for the role I plan to pursue according to the criteria for that role\*

---

Signature

---

Date

### \*The criteria include:

Trainees in the **health information management and exchange specialist** track must meet the following requirements to receive ONC tuition support:

- a. A bachelors or higher degree in a clinical or health-related profession, or a bachelors or higher degree in a recognized science, technology, engineering, and mathematics (STEM) field, or
- b. Current enrollment in a program leading to at least a bachelors degree in a clinical or health-related profession or STEM field (this degree should be completed before beginning training in the certificate program)

Trainees in the **health information privacy and security specialist** track must meet the following requirements to receive ONC tuition support:

- a. A bachelors or higher degree in a clinical or health-related profession, or a bachelors or higher degree in a STEM field, or a bachelor's degree or higher in highly-related fields such as law, health policy, or others with the approval of the HHS program officer, or
- b. Current enrollment in a program leading to at least a bachelors degree in a clinical or health-related profession, a STEM field, or highly-related fields such as law, health policy, or others with the approval of the HHS program officer (this degree should be completed before beginning training in the certificate program)

Trainees in the ***programmer and software engineer track*** must meet the following requirements to receive ONC tuition support:

- a. A bachelors or higher degree in a recognized science, technology, engineering, and mathematics (STEM) field, or
- b. Current enrollment in a program leading to at least a bachelor's degree in a STEM field (this degree should be completed before beginning training in the certificate program).

Trainees in the ***clinician leader*** track must meet the following requirements to receive ONC tuition support:

- a. Physician or current enrollment in an accredited program leading to a degree qualifying them for practice as a physician (this degree should be completed before beginning training in the certificate program), or
- b. 1) Possession of other clinical professional baccalaureate degree with at least two years of management experience, or 2) a master's degree in a clinical profession, or 3) current enrollment in an accredited program leading to a degree (master's level or higher) qualifying them for practice as a public health professional (this degree should be completed before beginning training in the certificate program)

Trainees in the ***public health leader*** track must meet the following requirements to receive ONC tuition support:

- a. 1) Possession of a bachelor's degree in public health or a closely related field and at least two years of management in a public health setting, or 2) a master's degree in a clinical profession, or 3) current enrollment in an accredited program leading to a degree (master's level or higher) qualifying them for practice as a public health professional (this degree should be completed before beginning training in the certificate program)

Trainees in ***the research and development scientist*** track must meet the following requirements to receive ONC tuition support:

- a. Physician, or
- b. Other clinicians with practice doctorates (e.g. Pharm.D., DNP, DPT, Psy.D), or
- c. For non-clinicians: A doctorate degree or current enrollment in a doctoral program in a recognized STEM field as described above (this degree should be completed before beginning training in the master's program).